| **2023-24 LOCAL CONTROL AND ACCOUNTABILITY PLAN ACTION TABLE REVIEW CRITERIA** |
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| ***Instructions to reviewer:*** *Mark the Yes box next to each criterion to indicate whether the criteria are met based on the review of the 2023-24 LCAP Action Tables. If criteria are not met and follow-up is required, use the space provided after each section. The Page Reference box may be used to help track where the criteria is met (or not met) in the document.* |
| ***(1) Use of Template and Required Tables*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Action tables submitted with LCAP adhere to the template adopted by SBE. |
|  |  | (b) LEA provides the following tables, at a minimum: |
|  |  | (b.1) 2023-24 Total Planned Expenditures Table |
|  |  | (b.2) 2023-24 Contributing Actions Table |
|  |  | (b.3) 2022-23 Annual Update Table |
|  |  | (b.4) 2022-23 Contributing Actions Annual Update Table |
|  |  | (b.5) 2022-23 LCFF Carryover Table |
| Comments/Follow Up Required: |
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| ***(2) 2023-24 Total Planned Expenditures Table*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Correct year (2023-24) is provided. |
|  |  | (b) The summary fields at the top of the table are populated. *(Recommendation: Test one or more totals for accuracy.)* |
|  |  | (b.1) Total for LCFF Funds does not exceed total LCFF Sources on SACS Form 01, Column F, Row A.1 |
|  |  | (b.2) Total for All Other State funds does not exceed total Other State Revenue on SACS Form 01, Column F, Row A.3 |
|  |  | (b.3) Total for Local Funds does not exceed total Other Local Revenue on SACS Form 01, Column F, Row A.4 |
|  |  | (b.4) Total for Federal Funds does not exceed total Federal Revenue on SACS Form 01, Column F, Row A.2 |
|  |  | (b.5) Total Personnel does not exceed total of Certificated Salaries plus Classified Salaries plus Employee Benefits on SACS Form 01, Column F, Rows B.1, B.2, and B.3 |
|  |  | (b.6) Total Non-Personnel does not exceed Total Expenditures on SACS Form 01, Column F, Row B.9 minus Total Personnel (the total of Rows B.1, B.2, and B.3 calculated above) |
|  |  | (c) Goal # and Action # are included for each item in the table and are aligned to the Goals and Actions section |
|  |  | (d) Action Title has been provided for each item in the table and is aligned to the Goals and Actions section |
|  |  | (e) Student Group(s) has been provided for each item, either listed “All” or one or more specific student groups and is in alignment with the Goals and Actions section |
|  |  | (f) Funding source(s) is(are) provided. |
| Comments/Follow Up Required: |
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| ***(3) 2023-24 Contributing Actions Table*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Correct year (2023-24) is provided. |
|  |  | (b) The summary fields at the top of the table are populated. *(Recommendation: Test one or more totals for accuracy.)* |
|  |  | (b.1) Projected LCFF Base Grant matches the LEAs LCFF Calculator |
|  |  | (b.2) Projected Supplemental and/or Concentration Grants matches the LEAs LCFF Calculator |
|  |  | (b.3) Projected Percentage to Increase or Improve Services for the Coming School Year matches the LEA’s LCFF Calculator |
|  |  | (b.4) LCFF Carryover – Percentage (Percentage from the Prior Year) matches the LCFF Carryover – Percentage calculated on the 2022-23 LCFF Carryover Table |
|  |  | (c) Contributing to Increased or Improved Services: All actions in the table are marked “Yes.” |
|  |  | (d) Scope: LEA provides a scope for each action which is LEA-wide (i.e., Districtwide or Charter-wide), Schoolwide, or Limited. |
|  |  | (e) Unduplicated Student Group(s): LEA identifies one or more unduplicated student groups to be served by each action in the table. “All” in this field indicates that Foster Youth, English Learner, and Low-Income students are being served by the action. |
|  |  | (f) Location: LEA identifies the location for each action, which may include All Schools, Specific Schools, or Specific Grade Spans.  |
|  |  | (f.1) If specific schools or grade spans are listed, LEA provides the individual schools, grade spans, or school types. |
|  |  | (g) LEA has provided one of the following for each action in table: |
|  |  | (g.1) Planned Expenditures for Contributing Actions (LCFF Funds): LEA specifies the amount of LCFF funds for each action. |
|  |  | (g.2) Planned Percentage of Improved Services (%): LEA specifies the percentage of planned quality improvement anticipated for each action where no LCFF funds are specified. |
|  |  | (g.2.1) Actions which include a Planned Percentage of Improved Services have a scope of “Limited” (Required). |
|  |  | (f) LCFF Carryover — Percentage: LEA provides the LCFF Carryover — Percentage identified in the 2022-23 LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, the percentage specified should be zero (0.00%). |
| Comments/Follow Up Required: |
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| ***(4) 2022-23 Annual Update Table*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Correct year (2022-23) is provided. |
|  |  | (b) The summary fields at the top of the table are populated. *(Recommendation: Test one or more totals for accuracy.)* |
|  |  | (c) The following columns are populated, and match information provided in the 2022-23 LCAP (note that actions that were not in the original LCAP and that have been added are allowed): |
|  |  | (c.1) Goal # and Action # |
|  |  | (c.2) Prior Action/Service Title |
|  |  | (c.3) Contributing to Increased or Improved Services |
|  |  | (c.4) Last Year’s Planned Expenditures (Total Funds)  |
|  |  | (d) Estimated Actual Expenditures (Input Total Funds): LEA must provide estimated actual amounts for each item. |
| Comments/Follow Up Required: |
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| ***(5) 2022-23 Contributing Actions Annual Update Table*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Correct year (2022-23) is provided. |
|  |  | (b) The summary fields at the top of the table are populated. *(Recommendation: Test one or more totals for accuracy.)* |
|  |  | (c) Estimated Actual LCFF Supplemental and/or Concentration Grants: LEA provides the total amount of LCFF supplemental and concentration grants it estimates it will actually receive in the current school year. |
|  |  | (c.1) Amount agrees with FCMAT LCFF Calculator. |
|  |  | (d) Contributed to Increased or Improved Services: All actions in the table are marked “Yes.” |
|  |  | (e) Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds): LEA provides amounts for each action item in table, if applicable. |
|  |  | (f) Estimated Actual Percentage of Improved Services (Input Percentage): LEA provides percentages for any action identified as contributing, being provided on a Limited basis to unduplicated students, and which does not have funding associated with the action. |
| Comments/Follow Up Required: |
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| ***(6) 2022-23 LCFF Carryover Table*** |
| *Yes* | *Page Ref#* | *Approval Criteria* |
|  |  | (a) Correct year (2022-23) is provided. |
|  |  | (b) Table fields are populated. *(Recommendation: Test one or more totals for accuracy.)* |
|  |  | (c) Estimated Actual LCFF Base Grant: LEA provides the total amount of LCFF funding it estimates it will receive for the current school year, excluding the supplemental and concentration grants and add-ons for Targeted Instructional Improvement Grant and Home to School Transportation Programs. |
|  |  | (c.1) Amount agrees with the FCMAT LCFF calculator. |
|  |  | (d) Estimated Actual LCFF Supplemental and/or Concentration Grants: LEA provides the amount of LCFF Supplemental and Concentration grant funding it estimates it will receive for the current school year.  |
|  |  | (d.1) Amount agrees with the FCMAT LCFF calculator. |
|  |  | (e) LCFF Carryover — Percentage (Percentage from the Prior Year): LEA provides the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior year’s LCAP.  |
| Comments/Follow Up Required: |
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