(District/Charter School Letterhead)

(Date)

Dear Parents/Guardians:

For the (school year) school year, (School District or Charter School) will be providing students access to their core materials in a digital format which will require a device such as (specify equipment, e.g., Chromebook) and internet access (if applicable). The only exceptions (include any exceptions – grades, subjects, and/or courses) which will still utilize traditional materials. Each student will have the ability to check-out a (include primary device details and internet device details). Device distribution will take place (details) and the attached form will need to be (method of submission) to pick-up the device(s). (Attach liability/check-out form and provide a link to complete online, if available.)

If you prefer to use your own (parent/guardian-provided) equipment and opt-out of the (district or charter school)-provided equipment or would like to specially request traditional (paper/hardback) materials (if applicable), please complete the bottom portion of this form and turn in to (location - include instructions, dates/deadlines, a link to complete online, etc.).

☐ I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (parent/guardian) am opting out of the (district or site)-provided equipment available for my student to access the (district or charter school’s) standards-aligned materials in all core subject areas (English/language arts, English Language Development, mathematics, history/social science, and science) as well as world language and health, where applicable for grades 6-12, for the (school year) school year. **I have the necessary equipment (device and home internet) for my student to access the materials from the (location of materials, e.g., district or charter school website). I acknowledge that I will have to monitor my student’s internet access, including any potential security risks, due to the use of other equipment. I understand that at any time, I can contact the (district or charter school) (instructions) and make arrangements for my student to check-out the (district or charter school)-provided equipment for digital access.**

| **Student’s First Name:** |  | **Student’s Last Name:** |  |
| --- | --- | --- | --- |
| **School Site:** |  | **Grade for (school year) School Year** |  |
| **Legal Parent/Guardian First and Last Name:** |  |
| **Legal Parent/Guardian Signature:** |  |
| **Today’s Date:**  |  |