

Williams SARC Data Verification Tool

The following worksheet is designed to assist county superintendents in determining the accuracy of the data reported on the school accountability report cards (SARCs) of monitored schools as required by Education Code section 1240(c)(2)(E)(iii). The worksheet provides the specific statutory requirements to be reported in the SARC, as well as data definitions from the standardized SARC template adopted by the State Board of Education. The data definitions are designed to enable schools to furnish contextual or comparative information to assist the public in understanding the information in relation to the performance of other schools. Cal. Educ. Code § 33126.1(c)(2). Please note that school districts are not required to use the standardized template but must report data in a manner that is consistent with the data definitions. Ed Code § 33126.1(j).

The most current State Board of Education-Adopted SARC Template and Corresponding Data Definitions for instructional materials and facility-related information are available at <http://www.cde.ca.gov/ta/ac/sa/publicschlguide.asp>.

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District _____

Date _____

School _____

Reviewer _____

Reported for School Year _____

Published During _____

CDE SARC Template, Section A – Conditions of Learning (State Priority: Basic)				
Quality, Currency, and Availability of Textbooks and Other Instructional Materials – Most Recent School Year				
Specific Requirements	CDE Definitions	Accurate		Information Missing or Inaccurate
		Yes	No	
<p>The SARC must detail the availability of sufficient textbooks and other instructional materials, for each pupil, including English learners (ELs), in each of the core curriculum areas of reading/language arts (including the English language development component of an adopted program), mathematics, science, and history/social science; foreign language and health; visual and performing arts; and science laboratory equipment for grades 9-12 as appropriate.</p> <p>“Sufficient textbooks or instructional materials” means that each student, including ELs, has standards-aligned textbooks or other instructional materials, or both to use in class and to take home. Two sets of textbooks or other instructional materials for each student are not required. Sufficient textbooks or other instructional materials does not include photocopied sheets from only a portion of a textbook or other instructional materials copied to address a shortage.</p>	<p>For the most recent school year:</p> <p>List of all textbooks and other instructional materials used in the school in the core subjects (reading/language arts, mathematics, science, and history-social science), including:</p> <ul style="list-style-type: none"> ▪ The year in which they were adopted; ▪ Whether they were selected from the most recent list of standards-based materials adopted by the State Board of Education (SBE) (kindergarten and grades one through eight) and adopted by the local governing boards (grades nine through twelve), and which are consistent with the content and cycles of the curriculum frameworks adopted by the SBE; ▪ For kindergarten and grades one through eight, the list of textbooks and other instructional materials should also include any supplemental curriculum adopted by the local governing board; ▪ If schools with kindergarten and grades one through eight are using textbooks and other instructional materials that are not from the most-recent state-approved list, provide an explanation of why non-adopted materials are being used and how they are aligned with state standards; and 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

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CDE SARC Template, Section A – Conditions of Learning (State Priority: Basic) Quality, Currency, and Availability of Textbooks and Other Instructional Materials – Most Recent School Year (cont.)				
Specific Requirements	CDE Definitions	Accurate		Information Missing or Inaccurate
		Yes	No	
<p>If the governing board determines, pursuant to Education Code 60119, that there are insufficient textbooks or other instructional materials, or both, it shall include information for each school in which an insufficiency exists, identifying the percentage of students who lack sufficient standards-aligned textbooks or other instructional materials in each subject area.</p> <p>Note: The sufficiency requirement for the core areas applies to all students, including ELs. However, the sufficiency requirement for world language, health, visual and performing arts, and science laboratory equipment applies only to students enrolled in those courses. While EC Section 60119 does not require a finding of sufficiency for textbooks or other instructional materials in visual and performing arts, the SARC does require this information.</p> <p>EC Section 33126(b)(6)(A) EC Section 33126(b)(6)(B) EC Section 60119(c)</p>	<ul style="list-style-type: none"> If an insufficiency exists, the description must identify the percent of students who lack sufficient textbooks and/or other instructional materials. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>Curriculum Areas</p> <p>Reading/language arts (including the English language development component of an adopted program)</p> <p>Mathematics</p> <p>Science</p> <p>History/Social Science</p> <p>World Language</p> <p>Health</p> <p>Visual and Performing Arts*</p> <p>Science Laboratory Equipment (grades 9-12)</p>	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>The formula for the percent of students lacking their own assigned copy of textbooks and/or other instructional materials is:</p> <p>(The number of students lacking their own assigned copy of textbooks and/or other instructional materials) -divided by- (The total number of enrolled students at the time of the Fall Census Day [first Wednesday in October])</p>	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>The description should use the most recent available data collected by the LEA. The year and month in which the data were collected should also be identified.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

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Education Code References for Williams-Monitoring-Related SARC Requirements:

County Monitoring Requirement:

1240(c)(2)(E) The priority objective of the visits made pursuant to this paragraph shall be to determine the status of all the following circumstances:

- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

SARC Requirements:

33126(b) The school accountability report card shall include, but is not limited to, assessment of the following school conditions:

(6)(A) Quality and currency of textbooks and other instructional materials, including whether textbooks and other materials meet state standards and are adopted by the state board for kindergarten and grades 1 to 8, inclusive, and adopted by the governing boards of school districts for grades 9 to 12, inclusive, and the ratio of textbooks per pupil and the year the textbooks were adopted.

(B) The availability of sufficient textbooks and other instructional materials, as determined pursuant to Section 60119, for each pupil, including English learners, in each of the areas enumerated in clauses (i) to (iv), inclusive. If the governing board determines, pursuant to Section 60119 that there are insufficient textbooks or instructional materials, or both, it shall include information for each school in which an insufficiency exists, identifying the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area. The subject areas to be included are all of the following:

- (i) The core curriculum areas of reading/language arts, mathematics, science, and history/social science.
- (ii) Foreign language and health.
- (iii) Science laboratory equipment for grades 9 to 12, inclusive, as appropriate.
- (iv) Visual and performing arts.

33126(b)(8) Safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as specified in Section 17014, Section 17032.5, subdivision (a) of Section 17070.75, and subdivision (b) of Section 17089.

33126.1(a) The department shall develop and recommend for adoption by the state board a standardized template intended to simplify the process for completing the school accountability report card and make the school accountability report card more meaningful to the public.

(c) When the template for a school is completed, it should enable parents and guardians to compare the manner in which local schools compare to other schools within that district as well as other schools in the state.

(g) The state board shall approve available definitions for inclusion in the template as well as a timetable for the further development of definitions and data collection procedures. Each year the state board shall adopt the template for the current year's school accountability report card. Definitions for all school conditions shall be included in the template.

(j) A school or school district that chooses not to use the standardized template adopted pursuant to this section shall report the data for its school accountability report card in a manner that is consistent with the definitions adopted pursuant to subdivision (c).