



## **Approval of 2022-23 Steering Committee Budgets**

**Recommendation:** That the Board approve the 2022-23 Steering Committee budgets.

### **2022-23 Steering Committee Budgets**

Each Steering Committee has a fiscal budget that showcases their anticipated revenue and expenditures for the year. Most of their revenue comes from their membership dues and/or conferences held throughout the year. JCCASAC is the only sub-committee under SPSSC that does not charge dues and relies exclusively on their annual conference. Steering Committee Treasurers receive monthly summarized and detailed financial reports in order to monitor their financials throughout the year. Tiffanie Floyd (CCSESA) regularly works with the Treasurers and arranges meetings as necessary. Beginning in April, each Treasurer is given a budget template for the next fiscal year. Their draft budgets are due no later than May 1<sup>st</sup>, and their Board approved budgets are due by May 31<sup>st</sup>. According to the CCSESA Bylaws, the approval of the Steering Committee budgets requires the following protocols: *The Finance Committee shall review and recommend approval of the committee budgets and budget revisions to the CCSESA Board of Directors. The Board of Directors shall approve the committee budgets as part of the annual CCSESA budget approval process. Each final budget is also reviewed by the Director, Finance & Operations, and the Executive Director before it's presented to the Finance Committee and the Board of Directors for final approval.*

At the June 15<sup>th</sup> Finance Committee meeting, all members approved to move the Steering Committee budgets to the Board for approval.

The attached Steering Committee budgets show each committee's final budget projections for the 22-23 fiscal year, pending approval from the Board of Directors.

## Proposed Steering Committee Dues 2022-23

<b>BASC</b>	\$1,000 PER COE
<b>CISC</b>	\$450 PER MEMBER
<b>PASSCo</b>	\$200 PER COE
<b>TSC</b>	\$400 1st MEMBER
	\$200 ADDITIONAL
	\$100 PARTNER
<b>SPSSC</b>	\$175 PER MEMBER
<b>Sub-Committees:</b>	
<b>COEPACD</b>	\$0 PER COE
<b>SEACO</b>	\$275 PER COE

Down from \$700 for 2021-22, and from \$400 for 22-23

\*Only for new members.

Returning members have \$0 dues for the 22-23 year.

Down from \$50; in 21-22 dues were \$0

**STEERING COMMITTEE  
BUDGET TEMPLATE**  
*For the period of July 1, 2022 - June 30, 2023*

Committee: CISC/Leadership Symposium

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 31, 2022

**Draft Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2020-21 CISC Budget (Combined)	Estimated Year End Actuals	2022-23 CISC Budget	2022-23 Symposium Budget	2022-23 Combined Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1								
2	<b>INCOME</b>							
3	Membership Dues/Fees	41000	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00		\$ 27,000.00	60 members@450 ea. No change
4	Sponsorships	43000	\$ 60,000.00	\$ 92,500.00		\$ 60,000.00	\$ 60,000.00	mtches contracts for speakers
5	Conference/Meeting Income	40000	\$ 449,000.00	\$ 470,800.00	\$ 6,000.00	\$ 427,500.00	\$ 433,500.00	2 in-person mtgs for guests each 60 @ \$50/mtg; Reg based on 950@\$450 for symposium
6	Publication Sales	8630						
7	Other Income	8690						
8	<b>TOTAL INCOME</b>		<b>\$ 536,000.00</b>	<b>\$ 590,300.00</b>	<b>\$ 33,000.00</b>	<b>\$ 487,500.00</b>	<b>\$ 520,500.00</b>	
9								
10	<b>Expenditures</b>							
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ 15,400.00	\$ 20,636.00	\$ 600.00	\$ 15,000.00	\$ 15,600.00	
12	Meeting Expenses	54001	\$ 12,000.00	\$ 4,950.00	12,000.00		\$ 12,000.00	catering - 2 2-day in person mtgs with guests and exec night before
13	Conference/Event Expenses	54000	\$ 230,500.00	\$ 253,411.00	\$ -	\$ 234,600.00	\$ 234,600.00	Monterey contracts - lower because no virtual additions
14	Travel	53000	\$ 3,500.00	\$ 386.00	\$ 3,500.00		\$ 3,500.00	reimbursement for chair to attend CCSESA events
15	Awards/Recognitions	58500		\$ 399.00	\$ 600.00		\$ 600.00	
16	Printing	56014						
17	Contracts for Services	55000	\$ 113,800.00	\$ 115,040.00	\$ 20,000.00	\$ 90,000.00	\$ 110,000.00	Chair (reg) and Lead COE and speakers for symp.
18	Fiscal Administration Fee (CCSESA)	52000	\$ 77,944.00	\$ 77,944.00	\$ 16,612.00	\$ 66,446.00	\$ 83,058.00	assumes 6.56% cola from previous year Exact not provided
19	Subcommittee Expenditures	54010		\$ 2,681.00	\$ 11,250.00	\$ 2,000.00	\$ 13,250.00	15 subcommittees/ dinner for symp committee
20	Conference Support Fee	51000	\$ 22,000.00	\$ 21,720.00		\$ 19,000.00	\$ 19,000.00	based on 925 registrants at \$20
21	Merchant Fee	57000	\$ 8,800.00	\$ 7,692.00	\$ 200.00	\$ 8,000.00	\$ 8,200.00	
22	<b>TOTAL EXPENDITURES</b>		<b>\$ 483,944.00</b>	<b>\$ 504,859.00</b>	<b>\$ 64,762.00</b>	<b>\$ 435,046.00</b>	<b>\$ 499,808.00</b>	
23								
24	<b>INCOME LESS EXPEND</b>		<b>\$ 52,056.00</b>	<b>\$ 85,441.00</b>	<b>\$ (31,762.00)</b>	<b>\$ 52,454.00</b>	<b>\$ 20,692.00</b>	
25	<b>BEGINNING BALANCE</b>		<b>\$ 442,022.92</b>				<b>\$ 527,463.92</b>	
26	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 494,078.92</b>	<b>\$ 527,463.92</b>			<b>\$ 548,155.92</b>	

Submitted by: Ellen Barger

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)

**STEERING COMMITTEE  
BUDGET TEMPLATE**  
For the period of July 1, 2022 - June 30, 2023

Committee: BASC/COFS
Draft Due Date: May 1, 2022
Committee Approved Budget Due Date: May 31, 2022

**Draft Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 BASC Budget (Combined)	Estimated Year End Actuals	2022-23 BASC Budget	2022-23 COFS Budget	2022-23 Combined Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1								
2	<b>INCOME</b>							
3	Membership Dues/Fees	41000	\$ 57,000.00	\$ 58,000.00	\$ 58,000.00		\$ 58,000.00	
4	Sponsorships	43000	\$ 10,000.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	Reduced Sponsorships
5	Conference/Meeting Income	40000	\$ 33,000.00	\$ 21,242.00	\$ -	\$ 25,000.00	\$ 25,000.00	Still Virtual + On-Demand
6	Publication Sales	8630	\$ -				\$ -	
7	Other Income	8690	\$ 1,500.00	\$ 935.00	\$ 1,500.00		\$ 1,500.00	Holiday Dinner
8	<b>TOTAL INCOME</b>		<b>\$ 101,500.00</b>	<b>\$ 82,677.00</b>	<b>\$ 59,500.00</b>	<b>\$ 27,500.00</b>	<b>\$ 87,000.00</b>	
9								
10	<b>Expenditures</b>							
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ -					
12	Meeting Expenses	54000	\$ 38,000.00	\$ 13,195.00	\$ 42,000.00		\$ 42,000.00	7 in person meetings @ \$6,000
13	Conference/Event Expenses	54000	\$ 16,400.00	\$ 4,735.00		\$ 10,000.00	\$ 10,000.00	Still Virtual
14	Travel	53000	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00		\$ 3,000.00	
15	Awards/Recognitions	58500	\$ 500.00	\$ 500.00	\$ 500.00		\$ 500.00	
16	Printing	56014	\$ -				\$ -	
17	Contracts for Services	55000	\$ -				\$ -	
18	Fiscal Administration Fee (CCSESA)	52000	\$ 27,848.32	\$ 27,848.00	\$ 28,000.00		\$ 28,000.00	
19	Other Expenditures	54000					\$ -	
20	Conference Support Fee	51000	\$ 14,500.00	\$ 6,800.00		\$ 7,000.00	\$ 7,000.00	
21	Merchant Fee	57000	\$ 1,600.00	\$ 1,600.00		\$ 1,600.00	\$ 1,600.00	
22	<b>TOTAL EXPENDITURES</b>		<b>\$ 100,848.32</b>	<b>\$ 57,678.00</b>	<b>\$ 73,500.00</b>	<b>\$ 18,600.00</b>	<b>\$ 92,100.00</b>	
23								
24	<b>INCOME LESS EXPEND</b>		<b>\$ 651.68</b>	<b>\$ 24,999.00</b>	<b>\$ (14,000.00)</b>	<b>\$ 8,900.00</b>	<b>\$ (5,100.00)</b>	
25	<b>BEGINNING BALANCE</b>		<b>\$ 72,951.15</b>	<b>\$ 72,951.15</b>			<b>\$ 97,950.15</b>	
26	<b>ESTIMATED ENDING FUND BALANCE June 30, 2022</b>		<b>\$ 73,602.83</b>	<b>\$ 97,950.15</b>			<b>\$ 92,850.15</b>	

Report Submitted by: Leslie Corder

Approved at the April 8, 2022 BASC Meeting

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)

**PASSCo STEERING COMMITTEE  
BUDGET TEMPLATE**  
For the period of July 1, 2022 - June 30, 2023

PASSCo

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 31, 2022

**Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 Budget	Estimated Year End Actuals 2021-2022	PASSCo 2022-23 Budget Approved 4.7.22	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000	\$ 23,200.00	\$ 23,200.00	\$ 11,600.00	Assumes significantly lower membership fees (\$200 per COE)
4	Sponsorships	43000	\$ -	\$ -	\$ -	
5	Conference/Meeting Income	40000	\$ -	\$ -	\$ -	No charge for credentials academy
6	Publication Sales	8630	\$ -	\$ -	\$ -	
7	Other Income	8690	\$ -	\$ -	\$ -	
8	<b>TOTAL INCOME</b>		<b>\$ 23,200.00</b>	<b>\$ 23,200.00</b>	<b>\$ 11,600.00</b>	
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ 500.00	\$ -	\$ 500.00	
12	Meeting Expenses	54000	\$ 7,500.00	\$ -	\$ 20,000.00	Assumes 4 meetings in person
13	Conference/Event Expenses	54000	\$ 10,000.00	\$ -	\$ 11,000.00	Allows for credentials academy to be held (\$10K); CCSESA Gen Membership meeting registration fees (\$1K)
14	Travel	53000	\$ 6,250.00	\$ 5,000.00	\$ 12,500.00	Assumes travel for CCSESA meetings returns to normal
15	Awards/Recognitions	58500	\$ 600.00	\$ 600.00	\$ 600.00	
16	Printing	56014	\$ 500.00	\$ -	\$ 500.00	
17	Contracts for Services	55000	\$ 7,500.00	\$ 5,000.00	\$ 12,500.00	Increase Professional Development opportunities offered to LEAs
18	Fiscal Administration Fee (CCSESA)	52000	\$ 6,000.00	\$ 5,000.00	\$ 6,000.00	
19	Other Expenditures	54000	\$ 2,500.00	\$ -	\$ 2,500.00	
20	Conference Support Fee	51000	\$ 1,000.00	\$ -	\$ 1,000.00	
21	<b>TOTAL EXPENDITURES</b>		<b>\$ 42,350.00</b>	<b>\$ 15,600.00</b>	<b>\$ 67,100.00</b>	
22						
23	<b>INCOME LESS EXPEND</b>		<b>\$ (19,150.00)</b>	<b>\$ 7,600.00</b>	<b>\$ (55,500.00)</b>	
24	<b>BEGINNING BALANCE</b>		<b>\$ 102,070.15</b>	<b>\$ 102,070.15</b>	<b>\$ 109,670.15</b>	
25	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 82,920.15</b>	<b>\$ 109,670.15</b>	<b>\$ 54,170.15</b>	

Budget Submitted by: Tracee Edmunds (Marin COE), PASSCo Treasurer

**STEERING COMMITTEE  
BUDGET TEMPLATE**  
*For the period of July 1, 2022 - June 30, 2023*

TSC

**Draft Due Date: May 1, 2022**

**Committee Approved Budget Due Date: May 31, 2022**

**Draft Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-2022 Budget	Estimated Year End Actuals 2021-2022	2022-2023 Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000	\$ 28,200.00	\$ 28,200.00	\$ 28,700.00	
4	Sponsorships	43000				
5	Conference/Meeting Income	40000				
6	Publication Sales	8630				
7	Other Income	8690				
8	<b>TOTAL INCOME</b>		<b>\$ 28,200.00</b>	<b>\$ 28,200.00</b>	<b>\$ 28,700.00</b>	
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000				
12	Meeting Expenses	54000	\$ 8,000.00	\$ 6,000.00	\$ 12,000.00	We plan to have all four meetings in person next year
13	Conference/Event Expenses	54000	\$ 2,000.00		\$ 2,000.00	
14	Travel	53000	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00	TSC Chair will attend meetings in person when possible
15	Awards/Recognitions	58500	\$ 350.00		\$ 350.00	
16	Printing	56014				
17	Contracts for Services	55000	\$ 50,000.00	\$ 30,000.00	\$ 10,000.00	Possible help with Cybersecurity documentation
18	Fiscal Administration Fee (CCSESA)	52000	\$ 2,911.80	\$ 2,063.02	\$ 2,911.81	
19	Other Expenditures	54000				
20	Conference Support Fee	51000				
21	<b>TOTAL EXPENDITURES</b>		<b>\$ 68,261.80</b>	<b>\$ 39,563.02</b>	<b>\$ 32,261.81</b>	
22						
23	<b>INCOME LESS EXPEND</b>		<b>\$ (40,061.80)</b>	<b>\$ (11,363.02)</b>	<b>\$ (3,561.81)</b>	
24	<b>BEGINNING BALANCE</b>		<b>\$ 90,162.11</b>	<b>\$ 90,162.11</b>	<b>\$ 78,799.09</b>	
25	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 50,100.31</b>	<b>\$ 78,799.09</b>	<b>\$ 75,237.28</b>	

**Budget Submitted by: Jerry Jones, TSC Treasurer**

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)

**STEERING COMMITTEE  
BUDGET TEMPLATE**  
*For the period of July 1, 2022 - June 30, 2023*

SPSSC

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 31, 2022

**Approved Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 Budget	Estimated Year End Actuals 2021-22	2022-23 Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000	\$ 8,400.00	\$ 11,025.00	\$ 2,000.00	Planning to waive membership dues for 2021-2022 for members returning in 2022-2023. Estimating 25% new members next year who will need to pay dues. \$175 per new member
4	Sponsorships	43000				
5	Conference/Meeting Income	40000				
6	Publication Sales	8630				
7	Other Income	8690				
8	<b>TOTAL INCOME</b>		<b>\$ 8,400.00</b>	<b>\$ 11,025.00</b>	<b>\$ 2,000.00</b>	
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ 250.00		\$ 250.00	
12	Meeting Expenses	54000	\$ 12,000.00	\$ 2,000.00	\$ 12,000.00	
13	Conference/Event Expenses	54000	\$ 1,500.00		\$ 2,000.00	
14	Travel	53000	\$ 3,700.00	\$ 2,000.00	\$ 15,000.00	SPSSC will begin paying for travel expenses, including retreat for executive committee
15	Awards/Recognitions	58500	\$ 125.00		\$ 125.00	
16	Printing	56014				
17	Contracts for Services	55000				
18	Fiscal Administration Fee (CCSESA)	52000	\$ 1,146.98	\$ 394.11	\$ 1,146.98	Estimated
19	Other Expenditures	54000				
20	Conference Support Fee	51000				
21	<b>TOTAL EXPENDITURES</b>		<b>\$ 18,721.98</b>	<b>\$ 4,394.11</b>	<b>\$ 30,521.98</b>	
22						
23	<b>INCOME LESS EXPEND</b>		<b>\$ (10,321.98)</b>	<b>\$ 6,630.89</b>	<b>\$ (28,521.98)</b>	
24	<b>BEGINNING BALANCE</b>		<b>\$ 44,890.69</b>	<b>\$ 44,890.69</b>	<b>\$ 51,521.58</b>	
25	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 34,568.71</b>	<b>\$ 51,521.58</b>	<b>\$ 22,999.60</b>	

Budget Submitted by: Monica Vaughan

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)

**STEERING COMMITTEE BUDGET TEMPLATE For the period of July 1, 2022 - June 30, 2023**

JCCASAC

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 10, 2022

**Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 Budget	Estimated Year End Actuals 2021-22	2022-23 Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000				
4	Sponsorships	43000	\$ 15,000.00	\$ 12,500.00	\$ 12,500.00	
5	Conference/Meeting Income	40000	\$ 77,000.00	\$ 105,000.00	\$ 131,250.00	
6	Publication Sales	8630				
7	Other Income	8690	\$ 1,000.00	\$ 1,335.00	\$ 1,000.00	Raffle Case from May Conference
8	<b>TOTAL INCOME</b>		<b>\$ 93,000.00</b>	<b>\$ 118,835.00</b>	<b>\$ 144,750.00</b>	
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000				
12	Meeting Expenses	54000	\$ 1,500.00			
13	Conference/Event Expenses	54000	\$ 50,000.00	\$ 78,000.00	\$ 110,000.00	
14	Travel	53000				
15	Awards/Recognitions	58500	\$ 4,000.00	\$ 2,500.00	\$ 4,000.00	Scholarships
16	Printing	56014				
17	Contracts for Services	55000	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	Conference Speaker Fees
18	Fiscal Administration Fee (CCSESA)	52000	\$ 17,288.81	\$ 3,428.67	\$ 17,288.81	
20	Other Expenditures	54000	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	Conference Materials, Awards, etc.
21	Conference Support Fee- (Revenue Sharing)	51000	\$ 4,000.00	\$ 4,500.00	\$ 5,000.00	250 Registrants at \$20
22	Merchant Fee	57000	\$ 500.00	\$ 500.00	\$ 500.00	
23	<b>TOTAL EXPENDITURES</b>		<b>\$ 84,288.81</b>	<b>\$ 95,928.67</b>	<b>\$ 144,288.81</b>	
24						
25	<b>INCOME LESS EXPEND</b>		<b>\$ 8,711.19</b>	<b>\$ 22,906.33</b>	<b>\$ 461.19</b>	
26	<b>BEGINNING BALANCE</b>		<b>\$ 39,747.03</b>	<b>\$ 57,700.69</b>	<b>\$ 80,607.02</b>	
27	<b>ESTIMATED ENDING FUND BALANCE - June</b>		<b>\$ 48,458.22</b>	<b>\$ 80,607.02</b>	<b>\$ 81,068.21</b>	

**Budget Submitted by: John Rice**

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)



**STEERING COMMITTEE  
BUDGET TEMPLATE**  
*For the period of July 1, 2022 - June 30, 2023*

SEACO

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 31, 2022

**Draft Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 Budget	Estimated Year End Actuals 2021-2022	2022-23 Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000	\$ -	\$ -	\$ 12,375.00	Start dues back to \$275 per COE
4	Sponsorships	43000	\$ -	\$ -		
5	Conference/Meeting Income	40000	\$ -	\$ -		
6	Publication Sales	8630	\$ 500.00	\$ 1,728.00	\$ 500.00	Lakeshore Royalties
7	Other Income	44002		\$ -		
8	<b>TOTAL INCOME</b>		<b>\$ 500.00</b>	<b>\$ 1,728.00</b>	<b>\$ 12,875.00</b>	
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ 250.00	\$ -	\$ 250.00	
12	Meeting Expenses	54000	\$ 11,200.00		\$ 11,200.00	
13	Conference/Event Expenses	54000	\$ 5,000.00	\$ -	\$ 2,000.00	
14	Travel	53000	\$ 10,000.00	\$ -	\$ 2,000.00	
15	Awards/Recognitions	58500	\$ 2,000.00		\$ 2,000.00	
16	Printing	56014	\$ -	\$ -	\$ -	
17	Contracts for Services	55000	\$ 15,000.00	\$ -	\$ 15,000.00	
18	Fiscal Administration Fee (CCSESA)	52000	\$ 1,664.30	\$ 1,664.30	\$ 1,664.30	
19	Other Expenditures	54000	\$ 2,000.00		\$ 4,000.00	possible technology equipment needs
20	Conference Support Fee	51000	\$ -			
21	<b>TOTAL EXPENDITURES</b>		<b>\$ 47,114.30</b>	<b>\$ 1,664.30</b>	<b>\$ 38,114.30</b>	
22						
23	<b>INCOME LESS EXPEND</b>		<b>\$ (46,614.30)</b>	<b>\$ 63.70</b>	<b>\$ (25,239.30)</b>	
24	<b>BEGINNING BALANCE</b>		<b>\$ 215,001.39</b>	<b>\$ 216,150.08</b>	<b>\$ -</b>	
25	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 168,387.09</b>		<b>\$ (25,239.30)</b>	

Budget Submitted by: Brian Cortez

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)

**STEERING COMMITTEE  
BUDGET TEMPLATE**  
*For the period of July 1, 2022 - June 30, 2023*

COEPACD

Draft Due Date: May 1, 2022

Committee Approved Budget Due Date: May 31, 2022

**Draft Budget and Assumptions 2022-2023**

	Description	CCSESA Budget Code	2021-22 Budget	Estimated Year End Actuals 2021-2022	2022-23 Budget	Assumption/Notes - what makes up this line item and/or why there is a change
1						
2	<b>INCOME</b>					
3	Membership Dues/Fees	41000				Propose NO DUES use Fund Balance
4	Sponsorships	43000	\$ -			
5	Conference/Meeting Income	40000	\$ -			
6	Publication Sales	8630	\$ -			
7	Other Income	8690				
8	<b>TOTAL INCOME</b>		<b>\$ -</b>			
9						
10	<b>Expenditures</b>					
11	Operating Expenditures (supplies, phone, etc.)	56000	\$ -			
12	Meeting Expenses	54000	\$ 3,000.00	\$ -	\$ 3,225.00	3 Meetings \$775 - catering + 3 @ \$300 Room Rental other 3 meetings Virtual
13	Conference/Event Expenses	54000				
14	Travel	53000				
15	Awards/Recognitions	58500				
16	Printing	56014	\$ -			
17	Contracts for Services	55000				
18	Fiscal Administration Fee (CCSESA)	52000	\$ 484.20	\$ 484.20	\$ 500.00	
19	Other Expenditures	54000	\$ -			
20	Conference Support Fee	51000	\$ -			
21	<b>TOTAL EXPENDITURES</b>		<b>\$ 3,484.20</b>	<b>\$ 484.20</b>	<b>\$ 3,725.00</b>	
22						
23	<b>INCOME LESS EXPEND</b>		<b>\$ (3,484.20)</b>	<b>\$ (484.20)</b>	<b>\$ (3,725.00)</b>	
24	<b>BEGINNING BALANCE</b>		<b>\$ 8,678.70</b>	<b>\$ 8,678.70</b>	<b>\$ 8,194.50</b>	
25	<b>ESTIMATED ENDING FUND BALANCE - June 30, 2022</b>		<b>\$ 5,194.50</b>	<b>\$ 8,194.50</b>	<b>\$ 4,469.50</b>	

**Budget Submitted by:**

Eric Sonnenfeld

Presented March 18th, 2022 & Approved by the COEPACD membership

Email budget to Tiffanie Floyd at [tfloyd@ccsesa.org](mailto:tfloyd@ccsesa.org)



## **Approval of Steering Committee Treasurers**

**Recommendation:** That the Board approve the Steering Committee Treasurers.

### **Background: Steering Committee Treasurers**

Each Steering Committee appoints a Treasurer to monitor the committee's finances and authorize transactions as needed. They're also responsible for developing and submitting the committee's annual budget and any revisions throughout the year to the committee membership for approval prior to submitting it to the CCSESA staff. The Treasurer serves a two-year term but can serve longer if the committee membership elects to do so. Per the CCSESA bylaws, *Each Steering Committee shall appoint a Treasurer to serve a two-year term. The Treasurer shall be submitted for approval by the CCSESA Board of Directors which will authorize the Treasurer to develop the committee budget, monitor the finances of the committee, and authorize transactions in accordance with CCSESA procedures.*

There are currently three Treasurers' terms expiring and they will be replaced with another Treasurer, which each committee has nominated for Board approval. CISC will be nominating Andrea Perez (*Tulare*) to replace Ellen Barger (*Santa Barbara*), who is CISC Chair-Elect, SPSSC will be nominating Fred Cogan (*Merced*) to replace Monica Vaughan (*Alameda*), and SEACO will be nominating Cara Shukoske (*San Deigo*) to replace Brian Cortez (*Kern*).

Currently, the Steering Committee and subcommittee Treasurers serving terms are as follows:

BASC – Leslie Corder (*Modoc*)  
PASSCo – Tracee Edmunds (*Marin*)  
TSC – Jerry Jones (*Sacramento*)  
JCCASAC – John Rice (*Santa Cruz*)  
COEPACD – Eric Sonnenfeld (*Tulare*)



### **CISC Treasurer Nomination**

**Presenter(s):** Treasurer Lisette Estrella-Henderson (Solano) and Tiffanie Floyd

**Item Type:** Action

**Recommendation:** Approve Andrea Perez, Tulare County Office of Education, as the incoming CISC Treasurer.

**Background:** Andrea Perez is the current Assistant Superintendent, District Support Services Branch at Tulare County Office of Education. Prior to her role in Tulare, she served as a Director in Kings County Office of Education. Andrea has been an active member of CISC and her nomination as CISC treasurer will bring representation for Region 7 to the CISC Executive Committee. If approved, Andrea's term as CISC Treasurer will begin July 1, 2022.