



Meeting Minutes

Friday, January 14, 2022, 8:00 AM
Zoom Meeting

Agency Reports

Presenter

DOF

Chris Ferguson

High level – good year for funding. Test 1, up 16.1B, 8.2B ongoing. The budget for ongoing funding is exclusively invested in the core priorities. 3.3B COLA, 5.33%, 5.3B to expand ELOP, 500M ongoing for SPED. Ongoing supporting core programs, declining enrollment protections. Revision on how ADA is calculated. Three year rolling average, prior year, or current year. Three components to declining enrollment, ADA yield, historically around 95%, natural changes in demographic patterns, decline in birth rates, and transition out of the state. Early literacy focus 500M one time over five years and establishing multilingual libraries. One time funding for educator workforce. Significant investment in transportation, going green. College and career pathways. School nutrition ongoing funding for two meals per day, and funding to support kitchen infrastructure. State preschool programs 166M to support the full cost of the rate reform. COLA is provided on the state preschool amounts as well. Some reforms centered around student with disabilities, 309M ongoing, 110M coming out of the general fund. Longer term corrections for charter and COEs, the ADA does not apply to these entities. Policy proposals around IS, along with asynchronous learning. Quick quarantining that is occurring in school districts not allowable. Proposing to provide some flexibility in the IS agreements. Trailer bill to come out by February 1st for all of the proposals. Will work with Derick and Karen to develop a working group for COE ADA changes/modifications. For use: 22/23 calc would look at 22/23 (CY) and the average of 21/22, 20/21, and 19/20, with the understanding that 20/21 for most folks will really be 19/20. The aberration doesn't support the pandemic.

Amber Alexander spoke to the special education base increase. The calculation for base rate to be calculated at the LEA level, funding will go through SELPA. Extraordinary cost pool changes as well, one funding – ERMHS funding changes, those funds will be going directly to districts and not SELPAs any longer. It's due to funds becoming more unrestricted, able to service all students and not just sped students. More detail in the trailer bill language. Federal IDEA funding proposal changes, two work groups IEP template funding of 200,000, no enactment, just workgroup funding. 200,000 for diploma work group to meet graduation requirements. Investments on part B to C work for preschool transition, resources for CDE, bulk of investments going to health and human

resources side. CDE will develop an exhibit within the LEAs apportionment, so LEAs know their portion.

The audit procedures indicate you meet all of the requirements for ELOP or you lose all of the funding. The law is pretty clear on how it was constructed. There are several things that you will see clean up coming (Aaron Heredia) in trailer bill language. One of the hurdles is you must provide 30 days of intersession school starting this July, this is difficult during this pandemic. There is no way to find sufficient teachers to staff summer school this July let alone through the school year.

For 2022, the TK staffing ratio is lower, use their CBA. Understand current staffing issues. Partner with districts, another adult, another staff member 12:1, doesn't have to be a teacher. Adding a cohort for TK for the 22-23 year. Confirming the \$102B P98 includes re-bench value and that re-bench value is not on top of \$102B. All LEAs were expected to enroll students in TK AB/SB1381. It's 6.5 hours X 30 per hour * 183 days to get the salary level and then we assume an additional 50% to support benefits, your LEA will receive audit findings if you do not comply with law. Lots and lots of questions/comments around this topic.

SBE

Lisa Constancio

LCAP portal, finalizing the report and will begin working with San Joaquin to finish off that project. Josh Strong and the LCAP team will be offering more LCAP hours.

William's webpage is now live, as required by AB599. More FAQ's have been added. Here is the link: <https://www.cde.ca.gov/eo/ce/wc/wcmonitorfaq.asp>

N95 mask distribution, continuing the efforts. Last distribution should be today or Tuesday. Trying to procure KN95 masks, having difficulty getting these. 9.5M child size surgical masks on hand, if you can take the current allotment, please let SBE know.

CDE

Elizabeth
Dearstyne/Kim Frinzell/
Gurjeet Barayah

J-13A issues are the main source of staffing shortage consultations. New forms this year that need to be completed, FAQ's for this on the website. If it is staffing shortage, did the consultation occur? There is a form to request this consultation on the website as well. The consultation has to take place in the decision-making process to close schools. Be sure you familiarize yourself with Ed Code sections 46392 and 46393 and EC 41422 for school closures. EC 46392 is material decrease when schools stay open. Concern around timeliness, independent study issues, AB 167

language included consultation, so this is not new. Very clear about release value for school closures, which is why the consultation was included so snap decisions were not made. Impacts on staffing, start that consultation process now. Start with the COEs, then contact CDE, work together and start early, before the need. Hit staffing issues (plan this out in advance, develop staffing ratios), closure should be the last resort. Talk to labor about moving around breaks. Maintain your 180 instructional days and required minutes. IS rules this year, DL is not an option this year for remote learning. 20/21 there was no requirement to collect ADA and waived annual minutes requirement. Flexibility around collection of student work. ADA collection for purposes, collect time value into instructional minutes. IS requires that a parent signs and agrees to a contract. IS requires you maintain a similar ratio within the classroom, Ed Code section 51747 outlines these requirements. Closure and IS are two different things. You have to have options for students who want to have in-person instruction. Nothing in law requires you to exhaust IS before going to school closure. After 10 days of closure, you are required to offer IS instruction. What can district expect to hear in regard to a response from CDE when they make that call? Restrictions around J-13A are COVID related.

Certifying P1 data, experiencing some issues. Technical issues arising, statutory deadline to certify so please try to get this data certified on time. We cannot start our process until all LEAs have certified. Extend the reporting window for ESSER reporting, it will now be 11:59 on Tuesday. The MOE questionnaire will be extended as well. Here is the link to ask questions if needed on the MOE: EDReliefFunds@cde.ca.gov

A-G calculations are being finalized and apportionments will be certified shortly and distributed.

ELOP FAQ's – TK to grade 6, language indicates K-6, are we required to offer to TK? Yes, as it is not considered a separate grade level. TK is currently broken out within attendance reporting; we will be separating it out next year to be included in the ADA reporting section.

Kim Frinzell, Director of Child Nutrition provided a high-level overview of the Universal Meal proposal. The program is designed to maximize federal funding and is supported by the new additional funding. Gurjeet Barayah spoke to the three main pillars, update to the state meal mandate, participate in a federal requirement and supplemental meal program. All LEAs must offer both a breakfast and a lunch to all students. Current requirement is one meal offered to all needy students. Federal Meal provision requirement: high poverty schools, defined as one that is eligible for CEP, may apply for CEP or another provision. Calculation: total enrolled students/direct certification students if it is 40% or greater then they need to apply for CEP, Provision 1, 2, or 3. If it is below 40%, no provision required, however they must provide breakfast and lunch to all students. State funds will be used to supplement the federal meal reimbursement for breakfast and lunch. LEAs are required to participate in SBP and NSLP to receive additional funding.

The state mandate applied to when students are on campus only. All students must complete the free and reduced priced meal application. CEP doesn't require the application process. Federal eligibility determination required in the current year but will check into this for the group and get back to us. The requirement is a meal must be offered to that student, set times that are identified, student participates in the IS, they can attend and eat at that time. You are meeting the requirement by letting that student know these are the meeting times and they can attend to receive a meal. Webinar recordings: <https://www.cde.ca.gov/ls/nu/cnpcovid19guidance.asp> - Universal Meal FAQ's: <https://www.cde.ca.gov/ls/nu/univmealsqandapart2.asp>

Here are Elizabeth's notes:

January 2022 BASC Updates

CDE Leadership

- Deputy Superintendent Lisa Constancio has accepted the position of Senior Deputy Director at the State Board of Education
- Amy Tang-Paterno has accepted the position of the Director of Government Affairs Division

Principal Apportionment Updates

- **Attendance Accounting and Instructional Time**
 - Governor Newsom signed [Executive Order N-3-22](#) which provides LEAs with additional staffing flexibility to address the recent surge in staff shortages due to the COVID-19 Omicron variant.
 - Effective January 11-March 31, 2022
- **Independent Study**
 - The Independent Study Ratio Calculation web page has been updated with instructions, examples, and worksheets for calculating the independent study ratios for the 2021-22 fiscal year.
 - The instructions for the independent study ratio calculations are available on the CDE's Independent Study Ratio Calculation web page located at <https://www.cde.ca.gov/sp/eo/is/calculations.asp>.
 - Questions regarding the independent study ratios can be sent to attendanceaccounting@cde.ca.gov.
- **Form J-13A**
 - LEAs considering a J-13A request for a closure or a material decrease due to a COVID-19 related staff shortage, need to sign up for a CDE consultation to discuss with CDE staff the different options and practices available to help schools stay open for learning.

- Consultation needs to happen before LEA decides to close.
 - LEAs can sign up for a CDE consultation at <https://docs.google.com/forms/d/e/1FAIpQLSfT9RmbOCvdX6djRaSIkwa-lyBKcTqIBsWCce-C7PRpJLESSw/viewform>
 - Questions regarding the CDE consultation process may be directed to staffshortageconsultation@cde.ca.gov.
 - Questions related to the requirements for the Form J-13A may be directed to ATTENDANCEACCOUNTING@cde.ca.gov.
 - The [2021-22 J-13A Frequently Asked Questions](#) web page posted revised FAQs pertaining to the requirements for a Form J-13A submission due to a COVID-19 relating staffing shortage. Includes clarity on the following:
 - Timing of the COE and CDE consultation for a COVID-19 relating staffing shortage
 - Timing for the Form J-13A submission for a COVID-19 relating staffing shortage
- *PADC Web Update*
- CDE has a statutory deadline to certify P-1, this year we will certify by February 18 (Feb 20 is a Sunday).
 - P-1 Data is due this Tuesday, Jan 18, 2022.
 - In order for CDE to be able to meet the certification deadline it is important for all data to come in on the deadline as the Principal Apportionment calculations require data from all LEAs due to dependencies.
 - PA Staff are available for support or to provide technical assistance with the new web application.
 - Resources for P-1 Data submissions: 2021-22 Principal Apportionment Data Collection web page (<https://www.cde.ca.gov/fq/sf/pa/>)
 - PADC Web Application Link (<https://pas.cde.ca.gov/>)
- **Expanded Learning Opportunities Program**
 - CA Afterschool Network will be hosting an ELO Program Planning Workshop on Wednesday, January 19, 2022, 9:00 AM - 11:00 AM to sign up click here: <https://www.afterschoolnetwork.org/elo-program-planning-workshop>
 - New ELO-P FAQs are posted: <https://www.cde.ca.gov/ls/ex/elofaq.asp>

Categorical Programs and Audit Resolution Updates

- *Federal Stimulus Updates*
- **Quarterly Reporting**
 - Reporting closes end of day Tuesday, January 18th, for the Winter 2021 Quarterly Reporting Period.
 - **Annual Reporting**
 - The U.S. Department of Education (ED) has shared updated guidance regarding the Annual Reporting requirements.

- ED has identified "Early May" as the time period for when they will begin receiving data from states. (This was previously early February).
- The new guidance also makes certain reporting categories optional for this year's reporting (will be mandatory next year).
- The CDE is currently working on an Annual Reporting portal and will be sending more information out via the EDReliefFunds listserv.
- Annual Reporting will likely take place in April.
- **Maintenance of Equity**
 - LEAs are required to complete Maintenance of Equity Exceptions questionnaire in the current Quarterly Reporting cycle. It is a quick questionnaire.
 - Information on how an LEA qualifies for an exception can be found on the CDE Quarterly Reporting Help Page (<https://www.cde.ca.gov/fg/cr/reportinghelp.asp>).
 - Once CDE knows which LEAs are required to submit Maintenance of Equity data CDE will reach out to those LEAs.
 - Data collection will happen in March. More information will be coming from CDE soon.
- *State and Federal Programs*
- **Expanded Learning Opportunities Grant (ELO-G), federal funds**
 - January 18, 2022 – Deadline to submit assurances to receive federal ELO-G apportionments.
 - Apportionments for ELO-G federal funds will begin in approximately late-February (25 percent advance to LEAs that submit assurances and remaining funds released quarterly based on expenditure reporting).
- **A-G Completion Grant EC 41590**
 - Allocations and web resources are expected in January 2022
 - Payment is expected to be released to LEAs in late February.
 - By April 1, 2022, LEAs are required to develop and adopt a plan describing how funds will increase or improve services for unduplicated pupils to improve A-G eligibility. The plan shall be discussed at a regularly scheduled meeting and adopted at a subsequent regularly scheduled meeting.
 - Refer to EC 41590(f) for additional details regarding the plan and LEA reporting requirements.
 - Standardized Account Code Structure (SACS): For the A–G Access Grant and A–G Success Grant use SACS Resource Code 7412 and SACS Revenue Code 8590. For the A–G Learning Loss Mitigation Grant use SACS Resource Code 7413 and SACS Revenue Code 8590.
 - Questions may be directed to CAAR@cde.ca.gov.

FCMAT

Mike Fine

Fill out the FCMAT surveys on interim certifications. Come back next week to update information if needed. Lots of parties waiting on this data, please get these completed as soon as possible.

Other items, working around the TK nuances. Thankful that the Governor is addressing the ADA issues, financially better than any Legislature proposals. Looking at changes to the calculator, TK changes, and the ADA changes.

Initial LAO comments on budget proposal: <https://lao.ca.gov/reports/2022/4492/2022-budget-overview-011322.pdf>

Schedule for LCFF Calc for COE is March 22 -- <https://www.fcmat.org/lcff>

CCEE

David Toston/Matt
Navo/Michelle Magyar

Dean will email update out to the listserv from CCEE.

BREAK

Regular Meeting

Call to Order/Chair's Report

Presenter

Dean West

Shannon will be joining us at the January CCSESA meeting as part of the transition to chair. This group will not be able to meet live until May 2022.

CCSESA

Derick Lennox/Brianna
Bruns

Budget reaction committees are being established. Schedule for all of the different groups and zoom meetings: Zoom link for all meetings: <https://us06web.zoom.us/j/95083069912>

Schedule:

1/18 9-10:30 - Educator Workforce Proposals

1/18 12-1:30 - Early learning/TK/CSPP, including facilities. ELOP.

1/20 9-10:30 - Fiscal solution for COEs

1/20 12-1:30 - Behavioral health, mental health, special education, and other student services

Special education proposals, what we see in the budget may not be ultimately enacted. Outcomes and policies could be very different. Are SELPAs still going to be around, staffing concerns around this? Not sure if this is the year that major outcomes or changes are implemented but know this is coming.

SB3 (Caballero) made it through its first policy committee, LCAP portal and searchable data, will require plans to be more aligned in order for them to be searchable within the portal. Will be looking to BASC group for support in navigation.

LCAP Advisory Group

Nick Schweizer/Josh
Schultz

CDE adhoc group, discussions with public advocates around the guidance and what we do to support, review, and approve LCAPs. Conversations have been positive and there has been some level of “meeting of the minds.” Advocates asked to be part of the training sessions, it was indicated that this would not be appropriate. Additionally, they asked to have access to the manual and more clarity on the increased or improved services sections. They would like more input and more leverage, training of colleagues, and how we are approving LCAPs.

Pension Systems Advisory Group

Kate Lane/Candi Clark

CalSTRS doesn’t have basic definitions of elements discussed, it is too open to interpretation. Waiting for them to respond to the need, CalSTRS cannot even explain their own systems.

SB 278 implementation strategies with Renee Ostrander (Ostrander, Renee
Renee.Ostrander@calpers.ca.gov) and Brad Hanson (Hanson, Brad Brad.Hanson@calpers.ca.gov) - reach out to CalPERS, there is a webinar on “how you can protect yourself from the liabilities.” Individual COE trainings, recording of the presentation and slide deck are available.

Pension advisory group, agreement with CTA to move forward on a bill (co-sponsorship) for pension reform.

CASBO

Tatia Davenport/Sara
Bachez

Conference 875 participants currently registered, recent covid test results or COVID vaccination validation. CBO study with West Ed, changing role and landscape, who is in the pipeline? Partnering with FCMAT – CBO study going out next week, need input in order to shape the support.

Women in leadership, topic is toxic relationships, how to manage them coming up.

FCMAT/CSIS

Amy Fong

Staffing has dipped a bit in the last couple of weeks. Working to assist users in certifying their Fall 1 data. Fall 2 data “staffing” is what will be working on next.

SACS update, CDE is in the process of establishing a User Acceptance Training (UAT), high priority bugs that will to be completed. There are a couple of scripts that CDE would like the UAT to go through. Production hardware has been received and therefore they are in the process of getting it all configured.

Professional Development Committee

Kate Lane/Andi Loree

Kudos to Andi and her team on getting this conference completed. All presenters secured, working on vendors to have during the breaks. Andi completed the build out on the website as well. Moving forward we will be folding the October conference into the February conference.

COFS

Andi Loree

Handout that can be shared with Charters on PADC. Dean thanked her for all of the work being done on the conference. Please reference the meeting minutes provided in the listserv.

ESSCO

Roslynne Manansala-Smith

Staffing closure FAQ's for the J-13A. Finalizing FCMAT COE manual. Meeting notes will be provided in the listserv.

State Controller's K-12 Audit Guide Working Group

Kate Lane /Randy Jones

ELOP is all or nothing funding. CTIG grants, you must see the match within the budget, these changes will be included within the supplemental audit guide for 2021-22. Non-classroom based IS work still to be completed.

BASC Working Committee Reports

COE EMRG & PSPS

Sheldon Smith

No report.

Common Message

Michael Simonson

Email sent out on BASC listserv. Common Message committee will meet with DOF once trailer bill language has been released.

Financial System Planning

Misty Key

Misty provided an update; however, the working group has not met recently. Considering developing a JPA group and working with FCMAT to develop our own software. FCMAT is in favor of a JPA, and will work with the group in developing this JPA to align contract items.

Form CEA Process

Sheldon Smith

No report.

LCAP Manual

Nick Schweizer

No report.

MAA

Ron Sherrod

No report.

Next Meeting: February 4, 2022, Remote

BASC 2022 Calendar

January 14, 2022

February 4, 2022

March 4, 2022

April 8, 2022

***May 20, 2022**

June 17, 2022

July 8, 2022

August 5, 2022

***September 9, 2022**

***October 7, 2022**

November 4, 2022

***December 2, 2022**

*** Indicates scheduled in-person meeting**