Summary of CCSESA Coordinating Committee Feedback

During the November CCSESA Coordinating Committee meeting, a few members were able to share their perspectives regarding the Executive Committee's recommendations that followed the October CCSESA General Membership Meeting. Following the Coordinating Committee meeting, the opportunity to provide feedback was given to all who participated. Feedback was requested in relation to the 8 categories on the "Blue Wall" in addition to the Executive Committee recommendations.

Executive Committee Recommendations

1. Move the Coordinating Committee under the Board of Directors
   a. *There was general support of the recommendation by the Coordinating Committee members.*
   b. Proposed Framework:
      i. Board of Directors
         1. Standing item "Continuous Improvement, Capacity Building and Support for School Districts"
         2. The board's role is to strategic set the direction, develop goals, and envision what is needed in COEs in the next 1-2 years for COEs to proactively support LEAs.
            a. Example: Equity was shared as a priority/central focus, but what does this mean for each COE? For CCSESA? What would we (COEs and CCSESA) want to have in place to support equity within schools and districts?
            b. Provide direction to Steering Committees on goals to pursue.
            c. Determine data and survey information that is needed from LEAs to inform the work.
            d. Clarify and then communicate out to COE Superintendents and staff how a topic/issue can be addressed and how to get it added to the agenda (protocol needs to be established so it is an open process).
         3. The board could invite whoever is needed to add to discussions for context/expertise before action is taken.
         4. As part of this time/focus, Steering Committees could share alignment of their work with the vision and goals of CCSESA and receive input on areas of focus for upcoming meetings and/or be asked to contribute to the development of resources.
         5. There is agreement on the importance of prioritizing this time within this decision-making body, but some wonder if more than 90 minutes may be needed at each meeting.
         6. Add virtual access to the Board of Directors' meetings.
      ii. Coordinating Committee
         1. Take direction from the Board of Directors
         2. Work to operationalize the goals, keeping the Board of Directors informed of the work underway.
         3. Continue to meet in addition to the work with the Board of Directors
         4. Help to shape items that go to the Board of Directors.
      iii. General Membership
         1. Keep General Membership informed (recording of the Board of Directors meetings, notes following Board of Directors meetings, bringing forward some of the discussions/updates to Quarterly Meetings)
         2. Provide opportunities for Board of Directors to get input prior to meetings or following meetings to be sure input is reflective of the region they each represent.

Board of Directors - Discussion:

A. Is there support for the proposed framework for focusing on continuous improvement, capacity building, and district support? Are there revisions to the proposed framework that you would recommend?

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    c. Proposed Structure:
       i. Continue to provide access to the Coordinating Committee meetings electronically.
       ii. Schedule Coordinating Committee meetings to follow Board of Directors' meetings (ideally within a week of Board of Directors' meetings)
          1. Continue to record meetings (viewing option for those unable to join live)
          2. Continue to allow multiple county partners and leadership members to join in the meeting to hear all perspectives and subject matter expertise.
       iii. Co-Chairs
          1. Continue to have 2 county superintendents lead the Coordinating Committee.
          2. Connection to Board of Directors:
             a. Have the Co-Chairs attend at least the portion of the Board of Directors that is now going to address continuous improvement, capacity building, and school district support.
             b. The Co-Chairs would not represent a region on the Board of Directors, but would be "At Large" representatives chosen by the Executive Committee.
          3. Co-Chairs would take decisions made by the Board of Directors and plan/prepare to take this to the Coordinating Committee, working to operationalize the plan and to coordinate with COE representatives who are involved in the work (ex. Steering Committees, funded Leads, County Superintendents, COE staff).
          4. Co-Chairs would provide updates on the work underway to operationalize the plan to the Board of Directors.
          5. Co-Chairs would facilitate as much of this item for the Board of Directors as desired by the Executive Committee.
          6. Co-Chairs could be key contacts for Statewide System of Support, along with CCSESA President and CCSESA Executive Director.
    d. Proposed Change to Defined Purpose:
       i. to share information and ~~strategically plan~~ within CCSESA for the work ahead;
          1. *"Strategically plan" would be within the Board of Directors.*
          2. *All Steering Committees, funded Leads, and any COE superintendents and staff would continue to be invited to participate in the Coordinating Committee to share information aligned to the plan/direction set forth by the Board of Directors.*
       ii. to establish a structure for coherent communication and consistent feedback loops within CCSESA, county offices, and Steering Committees; and
       iii. to ensure resources are available ahead of when they are needed to support county offices, districts, and schools statewide by determining data and survey information that is needed from COEs and LEAs to inform the work.

Board of Directors - Discussion:
B. Are you in agreement with the proposed structure for the CCSESA Coordinating Committee? Are there any changes you would propose?

C. There is one change to the Purpose statement that has been in place for the Coordinating Committee. Are you in support of that change? Are there other changes you would propose for the statement of purpose in light of the new working relationship with the Board of Directors?

    e. Continue with inclusive culture of the Coordinating Committee
        i. Open involvement would still exist.
            1. When **new opportunities** arise where focused time and effort is needed in order to develop a common approach, resource, or COE support, those with expertise in the area will be sought to meet as an "Advisory" until the work is completed.
                a. Steering Committee members, funded Leads, other COE Superintendents and staff would receive written communication about the planned focus and/or proposed work, with encouragement to get involved.
            2. When **drafts of resources** are in development, a review team will be sought and created to give feedback from a variety of perspectives (ex. county superintendents, Steering Committees, Leads) as soon as drafts are ready to be shared.
                a. Opportunities explained in the meetings with initial feedback collected
                b. Opportunity to take the resource back and provide additional feedback following discussion internally with team or following further reflection
        ii. Continue to provide a venue for the various funded Leads, Steering Committees, and county superintendents to achieve the purposes (above).
        iii. Provide Steering Committees a venue to share alignment of their work with the vision and goals of CCSESA and are given direction about areas of focus for upcoming Steering Committee meetings and/or asked to contribute to the development of resources.
        iv. Written communication from CCSESA Staff regarding the work of the Coordinating Committee would be shared with all county superintendents and Steering Committees following each meeting.

Board of Directors - Discussion:

D. Which aspects of the Inclusive culture description do you believe are essential? Are there any aspects that should be changed/removed? Anything to add?

E. How do you see communication as being most effective regarding the work around continuous improvement, capacity building, and district support?

2. Eliminating the Teaching & Learning Advisory and the Continuous Improvement Advisory
   a. *There was general support of the recommendation by the Coordinating Committee members.*
   b. A structure should be adopted by the Board of Directors that allows new Advisories to be added as the need arises. Each Advisory should be kept as long as needed and then disbanded.
   c. Purpose of Advisories: As an area arises where focused time and effort is needed in order to develop a common approach, resource, or COE support, those with expertise in the area (Steering Committee members, funded Leads, other COE Superintendents and staff) will volunteer to meet until the work is completed.
      i. Each Advisory will continue to be led by a county superintendent.
      ii. Each Advisory will continue to share out and solicit input as part of the Coordinating Committee meetings.
      iii. Each Advisory will continue to have open online meetings so that any county superintendent or COE staff can participate and be involved.

Board of Directors - Discussion:
F. Is there support to disband the Teaching & Learning and Continuous Improvement Advisory?

G. What process would the board like to utilize when a new advisory is being considered?

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"Blue Wall" Categories *(Board of Directors' December 2019 packet beginning on page 25)*
At the October CCSESA Quarterly Meeting, the following question was posed: *"How can CCSESA's activities and structures be optimized or reorganized to help every county realize these goals (regarding continuous improvement)?"* Responses to that question were recorded and grouped into categories on a "Blue Wall." Those categories are:

A. Principles

B. Governance

C. Collective Impact & Partnerships

D. Equity

E. Policy

F. Communication/Convenings

G. Steering Committees

H. CCSESA Staff

Feedback from Coordinating Committee members was requested to consider each of the following:
1) How will a focus on that category help every county reach the goals (regarding district support and continuous improvement).
2) How each one saw the ideas included on the blue wall in each category incorporated within CCSESA
3) What are the underlying issues or perspectives that need to be addressed
4) Clarifications to further explain any of the ideas within the category (since the 5-7 word maximum may not provide enough context)

"Blue Wall" Recommendations
1. Take the time to dig in and understand the perspective behind each view expressed in each of the 8 "Blue Wall" categories
   a. Prioritize the categories from the "Blue Wall" to determine which one(s) to address first, with a projected timeline to address all 8 categories. (i.e., one category per meeting, two overlapping categories, follow up discussion with General Membership, etc.)
   b. Gather feedback from each county superintendent, potentially using the same 4 prompts as was used by the Coordinating Committee.

Board of Directors - Discussion:
H. Which of the 8 categories would you identify as the most important to address right away? (Top 2) Why are these critical to address more quickly?

I. How do we ensure that the perspectives of all 58 county superintendents are considered in the discussion regarding the 8 categories? (ex. Have Board of Directors' Regional representative connect with each superintendent in their region? Gather written feedback, potentially using the same 4 prompts as was used by the Coordinating Committee? Bring some portion of the discussion back to the General Membership? Other ideas?)

J. What should be communicated out to the CCSESA General Membership regarding discussions/recommendations/ decisions since the October meeting related to the "Blue Wall" discussion?