



<b>Thursday, November 7, 2019 General Meeting 8:30 a.m. – 4:00 p.m.</b>		
8:30 – 9:00	Welcome and Introductions Housekeeping & Informational Items September Minutes & Approval Treasurers Report/Membership Updates	Gigi Marchini, El Dorado COE, Chair Susan Connolly, Placer COE, Treasurer
9:00 – 10:00	Goals/Priorities for SPSSC – 2019 Review Goals/Priorities for SPSSC – 2020 SPSSC/CCSESA Alignment of Goals	Gigi Marchini, El Dorado COE, Chair Mary Ellen Johnson, San Bernardino SOS, Chair Elect
10:00 – 10:15	Northern California Youth Listening Sessions	Kristene Smith, Mental Health California
10:15 – 10:30	<b>BREAK</b>	
10:30 -11:15	Discovery Challenge Academy	Chief Matthew Reece
11:15 -11:30	Subcommittee Reports: CTE – Renee Collins, Yolo JCCASAC – Pam Coronado, Fresno SEACO – Andrea Lemos, Solano	
11:30 – 12:00	Legislative and Budget/CCSESA Report	Laura Strachan, Orange County DOE, Legislative Representative Steve Henderson, CCSESA Sandra Morales, CCSESA
12:00 – 12:40	<b>LUNCH</b>	
12:40-1:00	Travel to Yolo County Construction Program (YCCP)	On your own
1:00 – 2:30	YCCP Tour and Informational Presentation	Gaylynn Gerhart, Principal of Alternative Education, Yolo COE
2:30 – 2:45	Travel to Yolo County Office of Education	On your own
2:45 – 3:15	Yolo COE Manufacturing Pathway (YCMP)	Chris Reyna, Vice Principal of Alternative Education
3:15 – 4:00	Exploring the Early Childhood Education Pathway	Deborah Bruns, Director of Curriculum and Instruction and College and Career Readiness, Yolo COE

**Friday, November 8, 2019  
General Meeting  
8:30 a.m. – 11:00 a.m.**

8:30 – 9:15	Welcome/Easel Topics/Debrief of 11/7/19 Topics – Closed Session	Gabrielle Marchini, El Dorado COE, Chair
9:15 – 10:00	A Report from the Statewide Advisory Task Force on Alternative Schools	Els Prigmore, Shasta COE Dr. Jorge Ruiz de Velasco, Deputy Director, John W. Gardner Center for Youth and Their Communities
10:00-10:45	Update on the Career/College Indicator	Cindy Kazanis and Jenny Singh, CDE – Analysis, Measurement, Accountability Reporting Division
10:45-11:00	Closing Comments/Remarks	Gabrielle Marchini, El Dorado COE

***“Never doubt that a small group of thoughtful, committed people can change the world; indeed, it is the only thing that has”  
~ Margaret Mead***

**2019-20 Meeting Dates**

September 5-6, 2019

November 7-8, 2019

January 9-10, 2020

March 12-13, 2020

May 7-8, 2020

September 10-11, 2020

November 5-6, 2020

## **ZOOM LOGIN INSTRUCTIONS FOR SPSSC ON NOVEMBER 7-8, 2019 AT YCOE**

### **SPSSC Day 1 November 2019**

**Nov 7, 2019 08:00 AM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/518779403?pwd=Qk4yU2pHUnBWWjBsYVNQOVJMaUFWQT09>

Meeting ID: 518 779 403

Password: 218011

One tap mobile

+17207072699,,518779403# US (Denver)

+16465588656,,518779403# US (New York)

Dial by your location

+1 720 707 2699 US (Denver)

+1 646 558 8656 US (New York)

Meeting ID: 518 779 403

Find your local number: <https://zoom.us/u/adlu3oA8ce>

### **SPSSC Day 2 November 2019**

**Nov 8, 2019 08:00 AM Pacific Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/900473926?pwd=UHZHZHhHZmFKU1Q1MHpmNHI1dlhWZz09>

Meeting ID: 900 473 926

Password: 758043

One tap mobile

+17207072699,,900473926# US (Denver)

+16465588656,,900473926# US (New York)

Dial by your location

+1 720 707 2699 US (Denver)

+1 646 558 8656 US (New York)

Meeting ID: 900 473 926

Find your local number: <https://zoom.us/u/adlu3oA8ce>

**California County Superintendents Educational Services Association (CCSESA)**  
**Student Programs and Services Steering Committee (SPSSC)**  
**Curriculum and Instruction Steering Committee (CISC)**

**CTE Committee Meeting Update from**  
September 18, 2019 10:00 a.m. to 3:00 p.m.  
Yolo County Office of Education, Conference Center

**College and Career Indicator, Jenny Singh, CDE** – Two new indicators in 20-21. Internships and Student Led Enterprise. See Power Point for additional details on the indicators.

**CDE Update, Michelle McIntosh, CDE**

*New staff* have joined the Equity and Access Branch of which the Career and College Transition (CCT) Division is a part.

Deputy Superintendent – Khieem Jackson

Director of CCT – Dr. Pradeep Kotamraju

Associate Government Program Analyst – Marc Shaffer

Education Program Consultant, Skills USA State Advisor, CTEIG, and DSP – Tara Neilson

Education Program Assistant, CTEIG and Data - David Kinst

Education Program Consultant, CTEIG and Arts Media and Entertainment - Allison Frenzel

**Credentialing:** The CTC and CDE workgroup that met last spring made a series of recommendations and those recommendations will be presented during the CTC meeting on Friday morning, September 27<sup>th</sup>.

**Prop 51:** The Request for Application (RFA) was released on August 28, 2019. CTE Facilities Programs Grant will be due on December 2, 2019.

**Perkins:** Currently writing the State Plan for CTE and CDE will have three stakeholder meetings. To follow the development of the State Plan, you are invited to join the California Workforce Joint Advisory Committees on October 11<sup>th</sup> and November 8<sup>th</sup>. Public comment to be held at the Fall CTE Conference. What's new for Perkins V – Comprehensive Local Needs Assessment. Michael Brustein will be holding Perkins V workshops throughout the state of California the Week of October 21<sup>st</sup>, we encourage your Perkins Coordinator and the Fiscal Coordinator to attend as a team.

**CTEIG:** The RFA for 19-20 was released September 24, 2019. The application is due November 15, 2019. It requires a 2:1 match. The State Board of Education will approve recommendations for funding in January 2020. Grant Award Notifications will be mailed to awardees in March 2020.

The CTEIG RFA for 20-21 will be released in January 2020 and due in March 2020. Recommendations will go to the State Board of Education in May 2020.

**Chancellor's Office Report – Matthew Roberts**

**K-12 Strong Workforce Program (K12SWP):** The RFA was released October 1, 2019 and is due December 18, 2019. This is an online application submitted through NOVA. NOVA will be available as of November 1, 2019.

**California County Superintendents Educational Services Association (CCSESA)**  
**Student Programs and Services Steering Committee (SPSSC)**  
**Curriculum and Instruction Steering Committee (CISC)**

- a. Will ask for evidence of partnership
- b. Data report for first round of K12SWP will be due Nov 2020

***K-14 TAP Report***

Central Region K14 TAP Diane Baeza is hosted out of the Tulare County Office of Education.

CDE and CCCCO are partnering with WestEd for onboarding, yet only two K14 TAPs in the state have been officially hired. Much to come still with K12SWP.

**CalCRN Update – John Merris-Coots**

CalCRN has launched two new mobile apps that are paired with the [California Career Center My Stuff student accounts](#).

***My Stuff Resume*** enables students to create and revise resumes that can also be created and revised in their California Career Center “My Stuff” student accounts. Download from the [Apple App Store](#) or [Google Play Store](#).

***My Stuff CAP*** enables students to create and revise Career Action Plans that can also be created and revised in their California Career Center “My Stuff” accounts. Download from the [Apple App Store](#) or [Google Play Store](#).

***California CareerZone***

Blair Dore with Headed2, creators of the CareerZone, provided an update of new features and options for the state sponsored CareerZone. There is a fresh design for the Career Hub (where users land after signing in), an expanded set of options inside "Explore Industry Sectors" and a newly designed Lesson Plan system complete with better reporting and an "approval queue". Also, there are now online Professional Development module that every "Educator Account" holder will have access to.

Highlights of the Local Opportunities enhanced subscription option include:

- Single Sign On for districts/schools
- unlimited file management and storage
- pre-populated lesson plans
- reporting and user management functionality that makes it easy to keep track of student work.
- rostering with Aeries SIS

For questions about the Local Opportunities upgrade Blair can be reached at [blair@headed2.com](mailto:blair@headed2.com)

**Next Meeting at YCOE Conference Center from 10:00 a.m. to 3:00 pm, November 13, 2019**



# SPSSC

## Student Programs and Services Steering Committee

### *Special Education Administrators of County Offices (SEACO)*

#### 2019-20 Priorities

- Accountability, Data Collection, County Office/District Partnerships
- Career Technical Education/Transition to Adulthood
- New SEACO Member Support
- High Quality and Effective Programs
- Program Funding and Staffing
- Legislative Updates

#### Updates – September 2019

##### **1. Mentoring for New SEACO Members**

*Amy Anderson, El Dorado COE & Sarah Grantano, Stanislaus COE*

- Will be a standing agenda item before the SEACO meeting officially starts on Thursday to support new members.
- Shared information about CCSESA, SEACO, overview and welcome, highlights.
- Connected new members with mentors for check in between meetings – ideally connected with identified regional leads.

##### **2. Welcome CCSESA**

*Dr. Ed Manansala, Superintendent, El Dorado COE*

- Welcome to new school year.
- Overview of this year's work and CCSESA priorities.
- The work related to special education and county offices is changing and SEACO has a voice in that with CCSESA.

##### **3. Understanding the Proposed NEW LCAP template**

*Joshua Strong, Administrator, System of Support/Instruction & Measurement, CDE*

- LCAP template model is process of continuous improvement.
- Current proposed template is planned to go before the board in November.
- The template has changed - what were the prompts are now descriptions.
- The template needed to be non-technical and have parent friendly language; the instructions will be released as a memo to the state board in October and the entire packet will come out in November; all will be approved hopefully in November.
- Proposing two different approaches to goals, actions and services that the LEA chooses.
- Option A around improvement science, there are things that rise to top that need to be addressed, this option looks at having a focused goal and looking at data analysis and outcomes and focusing on the specifics, it will be the primary focus for the next three years, baseline and where you want to be at the end of three years, the actual outcomes will not be filled out at



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year one but will be filled out over three years of the planning cycle; expenditure pieces will be captured within a single table; goal analysis is not filled out in year one; state priorities are all combined into supporting prioritization goal (in new document).

- Option B- same process as last three years; fields have not changed.
- Data input table takes everything that would be filled out in excel tables and you would only need to fill it out once in this table; this is Part B of the main document; Totals will be LCFF funds, other state funds, local funds and federal funds.

#### **4. Alternate Assessment Update**

*Terry deBoer, Education Program Consultant, Assessment Development and Administration Division, CDE*

- CA exceeded the 1% threshold on students taking the alternate assessment.
- Assessment participation rates lower than 95%: SWDs in ELA, math and science.
- New requirement in the 2017-2018 school year to stay under or at the 1% of students with the alternate assessment
- ELA 1.09% Math 1.09% Science 1.07%; we Can't apply for a waiver because we didn't qualify for the 95%
- Submitting a plan for reducing the rate of alternate participation in future years.
- All LEAs will be required to report the % of students taking the alt assessment via survey on website; timelines remain the same.
- 3 criteria for identifying students for alternate assessment- significantly cognitively impaired, including factors related to cognitive functioning and adaptive behavior; direct individualized instruction and could be any disability category.
- Is there a need for professional development to identify appropriate accommodations, implement UDL principles; PD for special education staff on grade level general ed content and access to the curriculum; consider data and who was identified?
- IEP team determines basic supports and accommodations and then the assessments.
- Terry deBoer contact information- [tdeboere@cde.ca.gov](mailto:tdeboere@cde.ca.gov) number -916-319-0481 [webbsite-calalt@cde.ca.gov](http://webbsite-calalt@cde.ca.gov).

#### **5. Chronic Absenteeism of Students with Significant Needs**

*Regina Reed, Executive Director, Ventura COE*

- Provided an update from work group focused on "Chronic Absenteeism of Students with Significant Needs".
- Looked at who are the students with more significant needs that impact their attendance – significant physical and mental health needs.
- Working to develop updated form/process to take into account attendance impacted by these significant needs.
- 2020-2021 school year plan/hope to be up and running.



# SPSSC

## Student Programs and Services Steering Committee

### *Special Education Administrators of County Offices (SEACO)*

#### **6. Transition Services & Leveraging Resources for 18-22 student programs**

*Susan Labrecque, Director, Resource Development & Transition Services, Solano COE*

- Reviewed Department of Rehabilitation (WIOA)- Pre-Employment transition Services; Transition Partnership Program; We Can Work; CDE-Work Ability 1; Department of Developmental Services- Paid Internship Program (PIP), Incentive Programs (IP).
- Transition services- job exploration counseling, work based learning experiences (100 hours paid work experience), post secondary enrollment counseling, workplace readiness training, instruction in self-advocacy, employment preparation, job development/placement & follow-up, job coaching.
- Students in community schools would qualify for Department of Rehab services.
- To receive services make sure to contact local DOR office supervisor to start the conversation; Invite DOR to IEPs.
- Transition Partnership Program (TPP) a cooperative contract designed to jointly serve the mutual students/clients receiving services from the DOR and LEA.
- We Can work (WCW) contracts are between select LEA and the DOR to provide work based learning experienced for students with a disability. More likely to get this than a TPP. Only paying for student salaries. No match requirement. For ages 16-21 who are in high school.
- WorkAbility 1- DOR should be paying for student salaries. WAI is funded and administered by the CDE. WAI contact is Nick Wavrin- CDE Education Programs Consultant; (916) 327-3932; [nwavrin@cde.gov](mailto:nwavrin@cde.gov); Should be seeing an end of year report and the rating from the WorkAbility 1 report.
- Paid Internship Program (PIP)- Increase the vocational skills and abilities of Regional Center consumer, 18-22 years of age, who choose, via (IPP). Maximum funding for payment of an internship is \$10, 400 per year per consumer.
- Competitive Integrated Employment (CIE) Incentive Program (IP) incentive payments for placing Regional Center consumer, 18-22 years of age CIE is full or part-time work for which an individual is paid minimum wage or greater in a setting with others who do not have disabilities \$3750 unrestricted funds from this program.
- Susan Labrecque email [SLABRECQUE@Solanocoe.net](mailto:SLABRECQUE@Solanocoe.net).

#### **7. CDE Data Update**

*Shiyloh, Duncan-Becerril, Data Administrator, CDE*

- August 9<sup>th</sup> CASEMIS retired after 40 years.
- When we talk about special education data we are talking about CALPADS.
- This year will be VERY bumpy.
- Using direct data transfer from the systems.
- 5 steps in the data certification process





# SPSSC

## Student Programs and Services Steering Committee

### *Special Education Administrators of County Offices (SEACO)*

- Only when two approvals happen will data be certified (LEA & SELPAs need to approve data in CALPADS).
- Which LEA should submit the enrollment and special education and enrollment data for a student with disabilities? **Reporting LEA** is the new phrase for (district of service) The LEA providing the majority of instruction and special education services.
- Look at CALPADS FLASH 161 for examples.
- DINC has been suspended for this fall.
- If there is a data error it will not stop the submission this year but will receive a discrepancy report to help revise the data errors.
- LEAs will not be able to submit accommodations and designated supports to TOMS for the online assessments until a Special Education record has been submitted to CALPADS.

#### 8. State Performance Plan Indicator Resource Guide

*Tamara Clay, SELPA Director*

- SELPA System Improvement Lead Project.
- Statewide system of support goal- to assist LEAs and schools in meeting the needs of each student served.
- One coherent system- all children are general education students first.
- Role of SELPA leads- join statewide leadership team; CCEE, CDE, SBE and other statewide leads. Leads will work collaboratively as capacity builders, facilitators and connectors.
- Build partnerships with SELPAs, LEAs, COEs, and system of support lead agencies, CDE and CCEE. Three areas to build capacity- Data use and governance, Continuous improvement and high leverage and Evidence-Based Practices.
- April 23, 2020 Be the Change conference to promote equity and access for students with disabilities in Hilton Doubletree in Mission Valley in San Diego, CA.
- Padlet provides Professional learning opportunities- flyers, registration links, resources and tools <https://sil.padlet.org/sil/resources>.
- SELPA Content Leads- Four other SELPAs in part of the work: Marin (in partnership with CAPTAIN scaling up EBP for students with Autism); Placer (Open access project- Alternate Communication strategies); South County (Disproportionality & Equity); Imperial County (SWD and ELL).
- Data Governance & Use- Improvement Data Center (IDC) online will be phased in; allow access with a variety of resources {data governance toolkit, root cause analysis (entry point to look at analysis), APR browser (collect & monitor APR data) & SPP Indicator Monitoring tool (trend data for multiple years)}
- State performance plan indicator guide- a resource for school leaders to gain a deeper understanding of state performance plan and how that relates. The guide includes: introductory documents, individual indicators handouts and appendices.
- This will be a living document so it is recommended to look at the padlet



# SPSSC

## Student Programs and Services Steering Committee

### *Special Education Administrators of County Offices (SEACO)*

- Improving Performance of Students with Disabilities developed by Sacramento and El Dorado updated and on the padlet

#### 9. CDE Special Education Update

*Kristin Wright, Director, CDE*

SEACO has representatives on the following new Statewide committees/workgroups:

- **CDE Significant Disproportionality Special Education Workgroup**
  - Michael Kast, Sacramento County Office of Education
  - Andrea Lemos, Solano County Office of Education
- **CCEE Students with Disabilities Collective**
  - Amy Andersen, El Dorado County Office of Education
  - Andrea Lemos, Solano County Office of Education
- **CDE State Performance Plan Stakeholder Workgroup**
  - Amy Andersen, El Dorado County Office of Education
  - Mandy Corbin, Sonoma County Office of Education
- **CDE Chronic Absenteeism/Medically Fragile Attendance Workgroup**
  - Regina Reed, Ventura County Office of Education

**California County Superintendents Educational Services Association (CCSESA)  
Student Programs and Services Steering Committee (SPSSC)  
Juvenile Court, Community, and Alternative School Administrators of California  
Committee (JCCASAC) Report  
November 2019**

**2019-20 Goals:**

- Support student success.
- Create a collegial network of County Office Administrators.
- Research and share best practices regarding new and innovative program options for at-risk students.
- Provide support and assistance to administrators.
- Encourage legislation that advocates for the learning needs of all students.
- Give input and guidance to the Superintendents relative to the diverse needs of our student population.
- Increase JCCASAC membership and participation through outreach, General Membership Meetings, Fall Regional Meetings, and the Annual Conference.
- Digitally publish a professional journal annually highlighting best practices and research articles.
- Award eight annual \$500 student scholarships.
- Recognize excellence in teaching via JCCASAC Teacher of the Year.
- Provide training and assistance to new administrators.
- Plan and host annual regional meetings and a statewide conference.
- Plan and host General Membership Meetings.
- Share legislative updates and advocacy at proposed meetings, conference.

**JCCASAC Board:**

Pam Coronado, Chair-Fresno Superintendent of Schools  
Jason Hasty, Chair Elect-Los Angeles County Office of Education  
Katy Ramezani, Past Chair-Orange County Office of Education  
Karen Donaghe, Secretary-San Luis Obispo, County Office of Education  
John Rice, Treasurer-Santa Cruz County Office of Education  
Mark Yost, Northern Chair-San Joaquin County Office of Education  
Susan Connolly, Northern Vice-Chair, Placer County Office of Education  
Rebecca Vichiquis, Northern Secretary-Contra Costa Office of Education  
David Putney, Northern Member-at-Large-Santa Clara County Office of Education  
Carlos Rojas, Southern Chair-Kern County Office of Education  
Joanne Finney, Southern Vice-Chair-San Diego County Office of Education  
Diana Velasquez, Southern Secretary-Los Angeles County Office of Education  
Vicki Ford, Southern Member-at-Large-San Bernadino County Office on Education

**Teacher of the Year:**

The JCCASAC Teacher of the Year for 2020. Now is the time to consider nominations for your county. The winner will be recognized at the annual conference. Be on the

lookout for information coming to you from Carlos Rojas, Kern County Superintendent of Schools. He will be spearheading this recognition for us this year.

**Student Scholarships:**

We award eight students scholarships annually: four from the northern counties and four from the southern counties. Application due dates are January 14 and March 18. Please be on the lookout for more information on this from our student scholarship chair John Rice.

**Regional Meetings:**

The regional meetings were held last month: October 21<sup>st</sup> San Joaquin County Office of Education hosted our Central meeting; October 28<sup>th</sup> San Diego County Office of Education hosted the southern meeting; and October 30<sup>th</sup> Placer County Office of Education hosted the northern meeting. These meetings were well attended and attendees found the time valuable and supportive.

**General Membership Meeting:**

Los Angeles County Office of Education, January 31<sup>st</sup> 9:00-3:00; Downey CA  
<https://yelp.to/qTKq/dOQ0ZYgu00> (link to closest hotel)

Please see attached flyer for additional information

**Annual Conference:**

This year's conference theme "Disrupting Oppression and Changing Lives!" will be held in Orange County, at the Balboa Bay Resort spearheaded by Jason Hasty and the Los Angeles County Office of Education. (See attached flyer)

[51st Annual JCCASAC Conference](#) (registration link)

See attached proposal to present due by February 21, 2020

**Current Topics:**

- CA School Dashboard
- Differentiated Assistance
- Graduation Cohort
- New LCAP Template (looking forward to training November 14<sup>th</sup> and 15<sup>th</sup>)
- Expanding CTE Opportunities in CCS programs
- MTSS and SEL
- Declining Enrollment sharing what counties are doing to build CCS programs
- Concurrent Enrollment in court and community schools
- Title 15 Facilities Review Checklist
- Visiting each other's programs

# 2020 JCCASAC CONFERENCE

*Disrupting Oppression and Changing Lives!*

CHANGE

● **SAVE THE DATE** ●

51<sup>st</sup> ANNUAL JCCASAC CONFERENCE

• **MAY** 13<sup>th</sup> – 15<sup>th</sup>  
**2020**

**BALBOA BAY RESORT**  
1221 WEST COAST HWY  
NEWPORT BEACH, CA 92663



**SPSSC**  
Student Programs and Services  
Steering Committee

*Juvenile Court, Community & Alternative  
School Administrators of California*

For more information contact:

Jason Hasty ► [Hasty\\_Jason@Lacoe.edu](mailto:Hasty_Jason@Lacoe.edu)

Eileen Neal ► [Neal\\_Eileen@Lacoe.edu](mailto:Neal_Eileen@Lacoe.edu)

Ph: 562.803.8450



**SPSSC**  
Student Programs and Services  
Steering Committee  
*Juvenile Court, Community and Alternative School  
Administrators of California (JCCASAC)*

A stack of several books with one book open on top, showing its pages fanned out.

# JCCASAC

## General Membership Meeting



**JANUARY 31<sup>ST</sup>, 2020**  
**9:00am – 3:00pm**

**Los Angeles County Office of Education**  
9300 Imperial Highway  
Ed Center Room 100 – Board Room  
Downey, CA 90242

**For more information:**

***Patricia Gutierrez***  
***[pgutierrez@fcoe.org](mailto:pgutierrez@fcoe.org)***  
***(559) 600-4935***

**Registration Link:**

# 51<sup>st</sup> ANNUAL 2020 JCCASAC CONFERENCE

*Disrupting Oppression and Changing Lives!*

## PROPOSAL TO PRESENT

The Juvenile Court, Community and Alternative School Administrators of California (JCCASAC) board is excited to be hosting the **51<sup>th</sup> Annual JCCASAC Conference May 13<sup>th</sup> – 15<sup>th</sup> at the beautiful Balboa Bay Resort in Newport Beach, CA.** This conference is an annual event that brings together administrators, teachers, counselors, professional development coordinators, and supportive staff who work within the Juvenile Court and Community schools and Alternative Education programs.

The JCCASAC Board invites effective and engaging speakers to submit proposals for sessions that will inform and inspire participants to foster healthy, safe, and supportive environments that build pathways to “Disrupting Oppression and Changing Lives!”

### 1. Primary presenter information

Presenter Name

Job Title

Phone No.

Organization/County

Mailing Address

City

State

Zip

Email

### 2. Workshop title and program summary

Please include the title and attach a 50-75 word summary of your presentation that will be printed in the conference program. Incorporate conference theme into title and description, if applicable.

- **Session Length:** ☐ 1 Hour ☐ 1.5 Hours
- **Could this session be adapted to shorten or lengthen if necessary?** ☐ Yes ☐ No

### 3. Audience (check all that apply)

- ☐ Mentor/support provider ☐ County office personnel ☐ Support staff ☐ Site administrators  
☐ Program coordinators/staff developers ☐ Teachers, educators/researchers ☐ Policy makers

### 4. Audiovisual needs

- ☐ LCD projector ☐ Laptop

### 5. Please provide a one paragraph biography to be used during your introduction

### 6. Additional presenter information

Presenter Name

Job Title

Organization(s)

Phone

Mobile Phone

Email



## Presenter Application

Please note the Presenter Responsibilities below.

Presenter Responsibilities:

- ❖ **REGISTRATION:** Upon acceptance, all presenters are required to register for the 2020 JCCASAC State Conference.
- ❖ **COMMUNICATION:** Only the primary presenter will receive correspondence related to the Conference. It is the primary presenter's responsibility to relay appropriate information to all co-presenters.
- ❖ **EXPENSE:** All presenters are responsible for expenses related to the Conference, including registration, travel, hotel and meals.
- ❖ **HANDOUTS:** If handouts are needed, it is the responsibility of the primary presenter to provide copies of materials for all participants. Notification of room assignment and capacity will be made 30 days prior to the Conference and handouts are to reflect the capacity of the assigned room.
- ❖ **EQUIPMENT:** Each room will be equipped with an LCD projector, screen and internet connection. Any additional equipment needed such as computer, speakers, chart paper, extension cords etc., is the responsibility of the presenter.
- ❖ **RESOURCES:** All presenters will be responsible to provide all session slide decks, handouts and resources to the online platform.

**EMAIL PROPOSALS BY FEBRUARY 21, 2020**

**TO: [hasty\\_jason@lacoed.edu](mailto:hasty_jason@lacoed.edu)**

**SUBJECT: PROPOSAL TO PRESENT**

**Thank you for your submission!**

**Further questions can be directed to:**

**Jason Hasty, Director**  
**Los Angeles County Office of Education**  
**Division of Pupil Services**  
**9300 Imperial Hwy, EC 223**  
**Downey, CA 90242**  
**562-803-8450**

**\* All applicants will be notified regarding application status by Friday, March 13, 2020.**